

**VOLUNTEER POSITION DESCRIPTION  
ALTERNATE AREA DELEGATE**

<b>SUMMARY:</b>	The Alternate Area Delegate serves as an Area Delegate in the event that the Area Delegate is unable to fulfill the responsibilities of their role.
<b>TERM OF APPOINTMENT:</b>	The Alternate Area Delegate is elected to serve a two-year term contingent upon area membership numbers.
<b>ACCOUNTABILITY:</b>	The Alternate Area Delegate is accountable to the area constituency and the Board of Directors.
<b>RESPONSIBILITIES:</b>	<p><i>The Alternate Area Delegate will assume all of the responsibilities upon a vacancy in the Area Delegate role.</i></p> <ul style="list-style-type: none"> <li>• Represent the assigned area of service as a voting member of the corporation and attend the Annual Meeting of the Membership and special (if called) meetings as a member of the corporation.</li> <li>• Act on reports of the Board of Directors, amend the Articles of Incorporation and Bylaws, take all other action requiring a vote of the membership and conduct other business as may be required.</li> <li>• Communicate and report on the issues, elections and policy decisions of the membership to the constituents in the area of service following the Annual Meeting of the Membership.</li> <li>• Actively participate in area/service unit meetings and maintain contact with the membership throughout the assigned area of service.</li> <li>• Serve as a role model for girls and volunteers by modeling reliability, respect for others, respect for self, inclusivity, positivity and a spirit of collaboration.</li> <li>• Be guided in all actions by the Girl Scout Mission, Promise and Law.</li> <li>• Remain informed about and comply with all current policies, procedures and guidelines of Girl Scouts-North Carolina Coastal Pines and GSUSA and adhere to all Council Fund Raising standards.</li> </ul>
<b>QUALIFICATIONS AND CORE COMPETENCIES:</b>	<p><b>Girl Focus:</b> Empower, encourage, and guide girls and other volunteers to understand Girl Scouts’ girl-led, learn-by-doing and cooperative approach to developing a girl’s leadership skills.</p> <p><b>Personal Integrity:</b> Demonstrate dependability, honesty and credibility at all times.</p> <p><b>Adaptability:</b> Adjust, modify own behavior and remain flexible and tolerant in response to changing situations and environments.</p> <p><b>Foster Diversity, Inclusivity, and Belonging: Understand, respect, and embrace individual differences. Promote a sense of community and belonging for all members and member voices.</b></p> <p><b>Oral Communication:</b> Express ideas and facts clearly and accurately.</p> <p><b>Additional Requirements:</b></p> <ul style="list-style-type: none"> <li>• Currently registered member of GSUSA and a valid background check.</li> <li>• Access to the internet and email.</li> <li>• Completion of any required training as assigned and provided by GSNCCP and GSUSA.</li> </ul>

I accept the volunteer position responsibilities and will adhere to the qualifications listed above for the term of appointment unless my volunteer service is terminated earlier by the Council in its sole discretion. I agree and understand that during my appointment as a volunteer of GSNCCP that I am volunteering and I am not entitled to any payment or compensation for the services which I render to GSNCCP or on GSNCCP’s behalf and I further understand that by serving in this volunteer position I am not an employee or an independent contractor of GSNCCP.

Appointment Term: \_\_\_\_\_ to \_\_\_\_\_ Area/County: \_\_\_\_\_

Alternate Area Delegate Signature and Printed Name: \_\_\_\_\_ Date \_\_\_\_\_

Complete and provide copies to: Alternate Area Delegate, Service Unit/Area Manager, Area Membership Director